



Foundation of Hope Support for Sponsorship Grant Application Guide



Version January 2017

INTRODUCTION

The purpose of the **Foundation of Hope Grants Program** is to support efforts to take action to support LGBT+ Asylum Seekers, Refugees, and Newcomers. Sponsorship grants of up to **\$7,500** per sponsorship project are designed to stimulate direct and concrete efforts that support LGBT+ Asylum Seekers and Refugees. The program is entirely funded through community donations and corporate sponsorship. Foundation of Hope is an independent non-profit organization and registered charity in Canada with the sole mission of improving the lives of LGBT+ Asylum Seekers, Refugees, and Newcomers.

ELIGIBLE ORGANIZATIONS

The Foundation of Hope Grants Program will consider proposals from agencies and organizations whose interests are consistent with the goals of the grants program. The program will not consider grant proposals for retroactive funding of projects already completed. Eligible donees applying for grant funding must meet the following set of criteria:

- Be a **Canadian charitable organization** that is registered with Canada Revenue Agency (CRA). To be eligible, international organizations are encouraged to apply in partnership with registered charities in Canada.
- Provide programs and/or services that target **LGBT+** Refugees and Asylum Seekers subject to direct forms of persecution based on sexual orientation and gender identity (SOGI).
- Have a clean human rights record on other human rights issues.
- Extend services to the LGBT+ Refugee and Newcomer community without prejudice and irrespective of nationality, religious affiliation, age, sex, gender identity, gender expression, sexual orientation, ethnicity, language proficiency, or ability.

TYPES OF ELIGIBLE APPLICANTS

Non-registered community groups and organizations involved with sponsorship programs must work in partnership with registered charitable organization in Canada. Non-profit organizations must have a clear mandate to serve LGBT+ Asylum Seekers, Refugees, and Newcomers to Canada. The Refugee Sponsorship Training Program <http://www.rstp.ca> provides useful tips for private sponsorship in Canada.

Examples of eligible applicants can include, but are not limited to one of the following:

- Sponsorship Agreement Holder (SAH);
- Community Sponsor (CS) for UNHCR Convention Refugees; and
- Constituent Group (CG).

ELIGIBLE FUNDING REQUESTS

The **Sponsorship Grant Support Stream** seeks to enable LGBT+ Refugees to leave their country of origin where their lives are in danger or leave their country of refuge to come to Canada through private sponsorship. Individual Asylum Seekers looking for refuge in a safe country can either come to Canada or another country that is generally understood to be safe compared to the country of origin, as a special case for urgent sponsorship support. In any case, FOH's charitable designation with CRA requires that sponsorship support grants for such migrants must be administered through a Canadian organization that is also a registered charity.

Applicants can also apply to this grant stream for funds that shall be used to meet their current sponsorship obligations.

APPLICATION PROCEDURE

Applicants should complete and submit an application at any time for funding, bearing in mind that the application review process operates on semi-annual basis over the course of the calendar year. Please use a copy of the **Sponsorship Support Grant Stream Application** form for each project you submit. Should the proposal be reviewed favorably, a **Notification of Award** will be drawn up between FOH and the applicant, which provides clarification of the terms of the award along with all the necessary information about the proposed project, including any conditions and reporting requirements. This information will be requested from the applicant.

Grant monies awarded will not exceed **\$7,500** per project.

Foundation of Hope recognizes that many community groups may be new to the process of applying for grants and are intimidated by the tasks for completing the application form. Therefore, we encourage all interested organizations and sponsorship groups to contact FOH for questions and technical assistance in filling out an application form.

Visit our website at www.foundationofhope.net or send us a message at grants@foundationofhope.net.

Please consider that grants will be awarded based on the availability of funding at the time of the application.

REVIEW PROCESS AND EVALUATION CRITERIA

Submissions will be reviewed by a **Foundation of Hope Grants Committee** Review Team, which is composed of FOH Board Directors and volunteer representatives of the LGBT+ community. Applicants will be contacted if further information is needed. The review process is intended to be transparent and ensure accountability in keeping with the **Vision** of FOH:

A world where LGBT+ Refugees and Newcomers are safe and can be themselves.

Financial support is the core **Purpose** of FOH and integral to its ability to accomplish its **Mission**.

The following set of criteria will be used by the Grants Committee Review Team to evaluate proposals:

- **Efficacy** - FOH is looking for **effective** ways to appeal to our **Vision, Mission, and Purpose**.
- **Significance** - We look for **clarity** in how the actions and **goals** of the project address LGBT+ refugee and newcomer **needs**. Are people most **at risk** being directly targeted? How many at risk people will **benefit**?
- **Action plan** - We look for a well thought out **action plan** that works towards achieving the stated goals of the project. Does the application effectively demonstrate how closely the action plan aligns with the **budget** and **timeline** provided?
- **Collaboration** - We recognize that the monies awarded to individual projects may not meet the level of need requested. A clear **description** of the role of FOH funds in **collaboration** with other **affiliated groups** is key to a successful proposal.
- **Feasibility** - We look for a **realistic** project that is **feasible** in terms of time, budget, and available resources. Are the goals and objectives clearly identified in the measures of **success**? Are there any risks to the project in terms of achieving measures of success identified?
- Foundation of Hope also considers other factors related to sponsorship goals, such as **urgency**.

Foundation of Hope's policy is to strive for success through continual improvement in the grants program. Organizations that have previously received funding will be evaluated based on proven success in meeting grant deliverables. **Feedback** regarding the application process is appreciated and will be taken into consideration for future grant cycles.

AWARDING GRANTS AND REPORTING

Reporting requirements include a short (maximum 2 pages) report no more than 60 days after completion of the project or as an update within a year of having received funds if the project is not yet complete. Reports are expected to explain how sponsorship grant funds **impacted** and **benefited** LGBT+ Asylum Seekers, Refugees, and/or successful Newcomers to Canada. You are encouraged to include photos, beneficiary statements, and any other evidence of the outcome as part of the report on the **success** of the project. Any opportunity to engage with the project as a means to promote and expand the grants program is welcomed by FOH.

Inquiries and applications related to sponsorship support may be sent by email directly to **grants@foundationofhope.net**.

To apply for sponsorship support grant funding, please fill out the accompanying Sponsorship Support Grant Application form and send it by email with "**FOH SPONSORSHIP SUPPORT GRANT**" as the subject line.